

Rapid Response Network Emergency Salvage Workshop

Venue: Edward Boyle Library, University of Leeds

Date: Thursday 22nd May 2014

Time: 1.30p.m. – 4.00 p.m.

Cost for RRN members: free

Cost for non RRN members: £20

Closing date for bookings: May 12th, 2014

Please note RRN members will be prioritised.

Numbers are limited to twenty participants with one place per member organisation being allocated on a first-come-first-served basis. More than one place may be allocated to each member organisation if the quota is not met so an additional name is requested on the booking form.

The cost to non-members of the RRN is £20.00 to be set against a membership subscription. The outstanding balance would be payable in the 2014 membership round [*please see note below]. Non-members will be put on a waiting list and offered any places not taken up by existing RRN members by the closing date.

This practical emergency salvage workshop will be delivered by professional conservators Caroline Rawson (English Heritage) and Sandra Howe (National Trust), drawing on their combined experience of the well-rehearsed emergency planning frameworks within their respective organisations.

The course aims to build confidence in decision-making and give participants the skills and information necessary for successful salvage operations. Participants will learn how to document, triage, handle, treat and pack a selection of water and smoke damaged materials typically found in collections, including ceramics, books, archives and works of art. By the end of the course, participants will be able to handle damaged objects safely, prioritise treatment, use emergency equipment and materials and apply first aid to a selection of objects.

Participants are requested to wear sturdy shoes and clothes that they don't mind getting wet or soiled.

Programme

Please note that the programme may be subject to minor changes and will be confirmed prior to the workshop. This will not affect the course aims and objectives.

1.30 Managing salvage operations

1.50 Treatment of objects: demonstration

2.20 Practical salvage exercise

3.20 Break

3.30 Feedback and evaluation (how long things took, how much space needed etc.)

Getting there

The Edward Boyle Library is on the main campus on Woodhouse Lane. Location and access: http://www.leeds.ac.uk/info/20014/about/157/how_to_find_us

Parking for visitors on campus is provided in the visitors' car park within Orange Zone and is charged at £5 per day but space cannot be guaranteed. However there are several city centre car parks nearby including a multi-storey just 5 minutes' walk away: <http://www.leeds.gov.uk/citycentrecarpark>

*The RRN membership levels are currently £30, £60 and £90; criteria for membership categorisation are currently being reassessed. Membership enquiries should be directed to Rosemary Preece, RRN Treasurer:
rosemary.preece@ncm.org.uk

Booking form on next page

BOOKING FORM

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PLEASE NOTE: CLOSING DATE FOR BOOKINGS IS 12TH MAY, 2014

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Organisation and address	
Is your organisation a RRN member (Y/N)?	
MAIN ATTENDEE	
Name and job title	
E-mail	
Tel/ Mob (†see note below)	

ADDITIONAL ATTENDEE	
Name and job title	
E-mail	
Tel/ Mob: (†see note below)	

****PLEASE SUPPLY AN EMAIL ADDRESS AND JOB TITLE FOR EACH ATTENDEE. IF THIS IS NOT POSSIBLE, PLEASE TELEPHONE Sharon Connell on 0113 343 6376**

† If we have your mobile number, we can let you know of any last minute problems, but this is optional.

Please return this form to:

Sharon Connell

Conservation Unit

Brotherton Library

University of Leeds

Woodhouse Lane

Leeds

LS2 9JT

Or e-mail: s.a.connell@leeds.ac.uk

Please note that the programme may be subject to minor changes and will be confirmed prior to the workshop. This will not affect the course aims and objectives. Up to date details will be sent to everyone booked on the course in a personalised confirmation of booking. If you think you are booked on to the course and have not received one of these please call Sharon Connell on 0113 343 6376 or e-mail s.a.connell@leeds.ac.uk